Pacific Collegiate School
3004 Mission Street
Santa Cruz, California 95061-1701

(831) 479-7785
(831) 427-5254 (fax)
www.pacificcollegiate.com

Pacific Collegiate School
Board Agenda

Wednesday, November 4, 2026

Closed Session: 5:30 p.m.
Open Session 6:00 p.m.

Pacific Collegiate School
3004 Mission St.
Santa Cruz, CA

Land Acknowledgement

The land on which we gather is the unceded territory of the Awaswas-speaking Uypi Tribe. The Amah Mutsun Tribal Band, comprised of the descendants of indigenous people taken to missions Santa Cruz and San Juan Bautista during Spanish colonization of the Central Coast, is today working hard to restore traditional stewardship practices on these lands and heal from historical trauma.

Vision

PCS engages and supports every student in inclusive college preparatory learning that ignites curiosity, critical thinking, and innovation, while developing resilient, globally-minded, socially responsible changemakers.

Mission

PCS inspires students to discover the interests, purpose, and passion that will enable them to thrive. We cultivate a love of learning within a community of care, advancing and celebrating diversity, equity, and inclusion. Students explore and excel through academically rich and culturally relevant learning, integrated with visual and performing arts and world languages. Our exemplary college preparatory curriculum empowers all students to be creative problem-solvers, effective collaborators, and engaged leaders of today and tomorrow.

1.0 **OPEN SESSION CALL TO ORDER AND ESTABLISHMENT OF QUORUM** *(1 min.)*
R. Garcia, Board President, will call the meeting to order and establish a quorum.

2.0 **LAND ACKNOWLEDGEMENT** *(1 min.)*
R. Garcia, Board President, will invite a PCS community member to read the land acknowledgment.

3.0 **VISION AND MISSION** *(1 min.)*
R. Garcia, Board President, will invite a PCS community member to read the school Vision and Mission statements.

4.0 **APPROVAL OF AGENDA** *(1 min.)*
Agenda deletions and/or changes of sequence will be approved or the agenda will be approved as submitted.

5.0 **PUBLIC COMMENT ON CLOSED SESSION TOPIC ONLY** *(5 min.)*
This is an opportunity for the public to address the Board regarding the closed session agenda only. The Board President will recognize any member of the audience who wishes to speak on a matter directly related to school business. Each speaker on any specific topic may speak up to three (3) minutes unless otherwise limited by the President. If an interpreter is needed, the total time limit with translation will be six (6) minutes. Total public comment during this agenda item is limited to a total of 20 minutes. The Board President may, with Board consent, adjust the amount of time allowed for public comment during this agenda item. Total public comment during the meeting for all public

comment periods shall not exceed sixty (60) minutes. The Board President may allot time to those wishing to speak but no action will be taken on matters presented (E.C. Section 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be placed on a future agenda.

6.0 **ANNOUNCEMENT OF CLOSED SESSION** *(30 min.)*

6.1 Conference with Labor Negotiator: Government Code § 54957.6 Agency Designated Representative: Board President R. Garcia, Unrepresented Employee: Head of School

6.2 Update/Discussion re: Labor Negotiations with UPC: Government Code section 54957.6 Agency designated representative(s): James E. Young, Esq. Employee organization: United PCS/CTA

7.0 **ANNOUNCEMENT OF OPEN SESSION** *(1 min.)*
R. Garcia, Board President, will share any reportable action from the closed session.

8.0 **OPPORTUNITY TO ADDRESS THE BOARD – ITEMS NOT ON THE AGENDA** *(5 min.)*
This is an opportunity for the public to address the Board regarding any item not on the agenda, or any item on the agenda if the member of the public cannot wait until item agenda 13 – OPPORTUNITY TO ADDRESS THE BOARD – AGENDIZED ITEMS. The Board President will recognize any member of the audience who wishes to speak on a matter directly related to school business. Each speaker on any specific topic may speak up to three (3) minutes unless otherwise limited by the President. If an interpreter is needed, the total time limit with translation will be six (6) minutes. Total public comment during this agenda item is limited to a total of 20 minutes. The Board President may, with Board consent, adjust the amount of time allowed for individual or total public comment during this agenda item. Total public comment during the meeting for all public comment periods shall not exceed sixty (60) minutes. The Board President may allot time to those wishing to speak but no action will be taken on matters presented (E.C. Section 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be placed on a future agenda.

9.0 **ORAL COMMUNICATION FROM BOARD, STAFF, OR COMMITTEE MEMBERS** *(5 min.)*
This is an opportunity for Board, Staff or Committee members to address the Executive Committee of the Board regarding items not on the agenda. The Board President will recognize any Board, Staff or Committee member not previously placed on the agenda who wishes to speak on a matter directly related to school business. Each speaker on any specific topic may speak up to three (3) minutes unless otherwise limited or extended by the President. The President may allot time to those wishing to speak but no action will be taken on matters presented (E.C. Section 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be placed on a future agenda.

10.0 **CONSENT AGENDA** *(2 min.)*
All items appearing on the consent agenda are recommended actions which are considered to be routine in nature and will be acted upon as one motion. Information concerning the Consent Item(s) has been made available to each Board Member prior to this meeting for his/her study. Specific items may be removed for separate consideration. Item(s) removed will be considered immediately following the consent agenda motion as Deferred Consent Items.

10.1 **October 14, 2026 Board Meeting Minutes**
10.2 DEFERRED CONSENT ITEMS (if required) This item is placed on the agenda to address any items that might be pulled from Agenda Item 10.0 for further discussion/consideration if so determined.

11.0 ORAL REPORTS

11.1 Student Representatives' Report *(5 min.)*
Student representatives will provide an update on student activities.

11.2 Faculty Advisor Report *(10 min.)*
A UPCS Faculty Representative will provide an update on faculty activities.

11.3 Head of School Report *(10 min.)*
C. Guyer, Head of School, will provide an update on school activities, outreach, and matters of school interest.

11.4 Development Director Report *(10 min.)*
I. Carlisle-Cummins, Development Director, will provide an update on development activities.

11.5 Board Committee and Work Group Reports *(10 min.)*
Oral reports and progress updates will be provided by Board committees and Ad Hoc Work Groups.

12.0 DISCUSSION ITEMS

12.1 Wellness Policy *(5 min.)*
A. Durden will provide updates on the PCS wellness policy and related activities..

12.2 Instructional Spotlight: VAPA Department *(10 min.)*
H. Calame will provide updates from the Visual and Performing Arts Department.

12.3 Title IX *(10 min.)*
C. Guyer will present a revised draft proposal to update the Title IX policy and procedures.

12.4 Finance Administrator Job Description *(5 mins)*
C. Guyer will discuss an updated job description for a Business Administrator position.

12.5 Contract for Paraprofessional *(5 mins)*
C. Guyer will discuss a contract with Kaley Roth as a paraprofessional at PCS.

12.6 Shakespeare Lease *(5 mins)*
C. Guyer will discuss the requested 2027 and 2028 lease agreement with the Santa Cruz Shakespeare.

12.7 Head of School Compensation: Oral Announcement Regarding Amendment to Head of School Employment Agreement
R. Garcia will provide an update regarding proposed amendments to the Head of School's employment agreement related to compensation.

12.8 September Financials
N. Tiller will present September financials.

13.0 OPPORTUNITY TO ADDRESS THE BOARD – AGENDIZED ITEMS *(10 min.)*
This is an opportunity for the public to address the Board regarding any item on the agenda. The Board President will recognize any member of the audience who wishes to speak on a matter directly related to school business. Each speaker on any specific topic may speak up to three (3) minutes unless otherwise limited by the President. If an interpreter is needed, the total time limit with translation will be six (6) minutes. Total public comment during this

agenda item is limited to a total of 20 minutes. The Board President may, with Board consent, adjust the amount of time allowed for individual or total public comment during this agenda item. Total public comment during the meeting for all public comment periods shall not exceed sixty (60) minutes. The Board President may allot time to those wishing to speak but no action will be taken on matters presented (E.C. Section 35145.5). If appropriate, the President, or any Member of the Board, may direct that a matter be placed on a future agenda.

14.0 ACTION ITEMS

14.1 Wellness Policy
C. Guyer recommends approval of the PCS Wellness policy.

14.2 Title IX
C. Guyer recommends approval of the updated Title IX policy and procedures.

14.3 Finance Administrator Job Description
C. Guyer recommends approval of the Business Administrator job description.

14.4 Contract for Paraprofessional
C. Guyer recommends approval of contract with Kaley Roth as a paraprofessional at PCS.

14.5 Head of School Compensation
R. Garcia recommends approval of Amendment to HoS Employment Agreement.

14.6 Approve September Financials
N. Tiller recommends approval of September Financials

15.0 ADJOURNMENT

Pacific Collegiate School does not discriminate against persons with disabilities. Upon request, the agenda can be provided in an alternate accessible format. Additionally, if you wish to attend this public meeting and will require assistance such as an interpreter for American Sign Language, Spanish, adaptive equipment, or other disability related accommodation please call the school office at 479-7785 in advance so that we can arrange for such assistance. The school will provide at least twice the allotted comment time to a member of the public who utilizes a translator.